

**RIVERSIDE ARTS CENTRE**  
59 THAMES STREET, SUNBURY-ON THAMES, MIDDLESEX TW16 5QF  
[www.riversidearts.co.uk](http://www.riversidearts.co.uk)

Please return the completed form and the specified enclosures to the RAC Booking Secretary at the above address least 28 days before the proposed event.

Name of Group/Organisation/Hirer.....

Date of event ..... Time.....

Contact Name and Address

Telephone number.....

I agree and fully accept the Terms and Conditions of the RAC Hire Agreement

I enclose a returnable bond of	£250.00
The hire fee	£_____
Total	£_____

I also enclose the following:

- a completed (yellow) Confirmation of Booking Form
- a Copy of insurance policy for event
- a Licence to perform any copyright work.

Signed by \_\_\_\_\_ Date. \_\_\_\_\_

Hirer.